



Job Description

Global Young Leaders

Young Entrepreneurs, STEM Presentation Skills



1. About us

Discovery Summer, with over **20 years' experience**, is a leading British Council-accredited provider of short summer courses in the UK for international students. In our 2023 British Council inspection, we were awarded 12 strengths.

As a **student-focused company**, we create a safe, rich, and happy environment for children and teenagers to learn and explore during the summer.

Many of our **teachers come back year after year** – over 75% in 2024 - excited by the opportunities for personal and professional development while working on multi-talented, friendly teams.

2. Job Overview

Join this exciting programme to engage **future young leaders**. Students study four subjects (English, Young Entrepreneur, STEM and Presentation Skills) to broaden their skill set and develop their **leadership potential**.

You will be responsible for **planning and delivering high-quality lessons** for either Young Entrepreneur, STEM or Presentation Skills. Under your guidance, international students aged 13-16 with an intermediate level of English will explore weekly projects.

Lessons include **engaging activities** ensuring students are stretched and challenged. You will also successfully complete administrative duties this role entails and assist with pastoral duties.

3. What we are looking for

Legal

- Hold a valid UK work permit by the start of your employment
- Aged 18 and over

Qualifications

- First degree (any discipline)
- Appropriate PGCE/BeD
- EFL qualifications e.g CELTA, or EFL Level 5 equivalent (desirable)

You need to be able to:

- Develop a 2-week syllabus with support from the Academic Manager (AM)
- Provide a clear and accurate model of the English language
- Plan and deliver engaging, student-centred, interactive lessons
- Apply classroom management techniques to ensure happy, focused classrooms
- Respond and adapt to feedback, be flexible

To succeed in this role, you should already have:

- Experience teaching teenagers
- Experience working in a residential setting
- Experience working with multi-lingual / international teenagers

We love working with people who are:

- Expert communicators and team players
- Genuinely enjoy working with young people
- Comfortable working in a fast-paced, intense environment
- Comfortable using online and digital systems
- Excited about teaching and learning
- Highly professional, keen to learn new skills
- Ready to participate in activities and assist with pastoral duties
- Creative, energetic, and fun

4. All Discovery Summer staff must

- Commit to safeguarding and promoting the safety and welfare of all course participants (students, staff, English student hosts, staff, group leaders and Discovery Summer visitors) at all times
- Follow the staff code of conduct and guidelines in the Staff Handbooks regarding the standards expected in your job
- Act in a thoroughly professional manner to uphold the good reputation of Discovery Summer
- Follow our alcohol, smoking and substance abuse policy. As you are working with children, consuming alcohol and substance abuse are not permitted at any time on campus or during working hours. Smokers may only smoke in designated areas when off duty. Staff must be fit to supervise students at all times. Failure to abide by these rules will be treated as a serious disciplinary matter and could lead to immediate dismissal.

5. Work at a leading independent school



Winchester College, Hampshire Global Young Leaders (13-16 years)

Staff induction: Wed 2 July - Thurs 3 July

Dates: Fri 4 July - Fri 1 Aug

Staff leave the campus on Saturday 2 August at 0900

21 contact hours/week + admin + pastoral

Contract length: 2,3 or 4 weeks

6. Salary, benefits and working conditions



- You'll work 6 days a week
- You'll have one 24-hour period off per week
- You'll be asked to sign a waiver regarding the 48-hour working week



- Depending on the centre, you will have 21 contact hours per week + planning, administrative duties, meetings and pastoral/supervisory duties



- Programmes are fast paced - expect the days to be long and the work to be intense



- You will be accommodated at the course centre, normally in a single room in a student residence with shared bathrooms



- Whether you are on or off duty, you will always be expected to put the welfare of the students and staff first



- Dress Code: smart casual (i.e. no casual/ripped jeans, T-shirts, shorts or flip flops)



- From **£795 per week** (£710 + statutory holiday pay of 12.07% of gross salary)
- One off pre-course payment of **£100** for planning (in conjunction with the academic manager) an outline 2-week syllabus
- Full board accommodation is provided - **worth £74.62 per week**
- Fully paid enhanced DBS check
- Two-day induction and training, paid pro rata
- Work as part of a strong team - gain experience working with international students
- Opportunities for professional development e.g. peer observation, ELT techniques
- Regular INSET sessions e.g. practical classroom activities, classroom management

7. Global Young Leader Programme

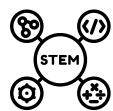
Each week, students study four subjects to broaden their skill set and develop their leadership potential. You will teach your subject to four different classes each day.



Young Entrepreneur - Learners build essential business and entrepreneurial skills: exploring product life cycles to identify target markets, creating compelling brand identities, and developing effective marketing strategies.



Presentation Skills - Learners develop essential presentation skills crucial for academic and future success. You'll build their confidence through challenging activities that enhance public speaking and critical thinking abilities.



STEM - Learners collaborate on practical tasks which integrate science, technology, engineering, and mathematics. Design and conduct experiments, apply scientific concepts, and develop innovative solutions.



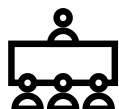
English - You'll ensure learners enhance core skills and technical accuracy while boosting fluency through engaging, collaborative activities

Academic programme



Maximum class size 16 international students* + English Student Host

*In exceptional cases, the place students at the correct level, maximum class size may be marginally exceeded



Students are tested on arrival and allocated to classes depending on level, age, nationality



Continuous enrolment – students arrive each week. Your class/level may change on a weekly basis



Access Discovery Summer's historic Schemes of Work and build an engaging syllabus that stretches and challenges learners while they learn through doing



Every Friday morning, you will plan and deliver enrichment 'Winchester City Challenge' projects e.g. interview local business owners, create your own audio tour guide, British nature ID challenge



Prepare students for excursions, passing on interesting information about the destination and ensuring that they complete interactive 'thinking' tasks

8. Role and responsibilities

Pre Course Preparation

- Read the staff handbook and contact Head Office with any questions
- Access historic GYL lessons content collaborate with the Academic Manager to create a two-week syllabus
- Reply to emails from the Course Director (CD)/Director of Studies (DoS)
- Participate in the online 'getting-to-know-you' meeting (June, 2025)
- Arrive at the centre, for induction, with ideas and energy!

Teaching Duties

- Prepare classes in your subject to an acceptably high standard
- Ensure that clear content/language learning outcomes are presented to learners
- Use interactive means to check understanding of content and language
- Provide clear instructions to the English Student Host
- Ensure lessons are engaging, relevant, and that you integrate ways to check understanding of new language/key terms
- Ensure that when classes are multi-level, those at higher levels are stretched and challenged
- Prepare students for all school presentations at the end of each week
- Respond to feedback; the DoS regularly drops into class and offers ideas for development
- Maximise every opportunity for students to learn English both inside and outside the classroom; ensuring students of different nationalities mix as much as possible

Admin Duties

- Produce lesson plans and upload them to the DS Cloud
- Keep registers of attendance and complete a risk assessment (with DoS) if taking students off-site
- Record details of student behaviour and welfare on the DS Portal
- Make sure that work in student folders is marked and representative of DS standards
- Ensure classroom displays are professional, fun and up-to-date
- Produce a weekly 'learning menu' and display it in your classroom
- Assist the Director of Studies with placement testing if required
- Complete a weekly academic report for each student

Pastoral Duties

- Attend and participate in daily staff meetings
- Carry out airport duty (meeting students at the airport, accompanying them to the course centre, checking students in on departure) as required
- Carry out any other reasonable duties e.g. help pack up the course centre as required
- Sleep in a room near students
- Do wake-up/bedtime/mealtime duties as required
- Supervise students on 'house nights' after excursions
- Ensure the safeguarding and welfare of students, responding sensitively to any pastoral matters

Next steps

- Read the [Information for Applicants](#) to find out about the safer recruitment process and pre-employment checks
- Apply with the [2025 online application form](#)
- Contact Leonora leo@discoverysummer.com with any questions